

## Worship and Music Meeting Notes

Nov. 15, 2011

Submitted by Deb Welander

Many people associated with worship planning, altar team, Worship Band, choir, and technology attended the discussion on Nov 15. We now have many teams under one worship “umbrella”:

1. **Technology**, (Jim Compton)
2. **Altar**, (Dianne Hoch and Donnie Lee)
3. **Praise Band**,
4. **Choir** (Deb Welander –director, Julie Gappa, accompanist) and
5. **Worship/music-planning committee** (Deb Welander -temporary chair)

Deb Welander led a discussion of the worship and music-planning committee’s responsibility in the past. *The primary duty of the planning committee is to make sure the Sunday service is planned and runs smoothly so that the service is worthy to praise God. We count on our musicians, our volunteer church members (ushers, readers, greeters, etc.), and our Pastor to guide the service.*

A discussion followed on the past duties of the worship planning committee. The committee members were church members and the pastor. Those tasks included:

- a. planning the worship format (settings in the hymnal, special services such as Bluegrass Sunday, Rally Sunday, etc.)
- b. made sure we had accompanists, organists, and a choir director
- c. made sure the organ and piano were maintained
- d. set policies for weddings, funerals, and baptisms
- e. made sure we had orders in place for sanctuary flowers (Christmas flowers, Easter flowers, palms for Palm Sunday, etc.)
- f. welcomed and made sure there were accompanists for any people who wanted to play or sing special music (solos, duets, etc.)
- g. made sure we had accompanists for each service
- h. worked with the Altar Guild
- i. followed copyright procedures
- j. budgeted money for all expenditures concerned with worship duties, fees, and supplies.

As a group we discussed what should be looked at differently. *Hymn planning*: With the addition of the Contemporary service and the Wednesday night services, the hymn planning/settings will now be for the 8:15 service only. Pastor Steve will be planning the 10:15 and Wednesday night service.

*Contemporary/Traditional/Blended*: A discussion also followed on how a number of people really enjoyed the “blended” service on November 14. We talked about perhaps on a 5<sup>th</sup> Sunday in the month we could have a “blended” service at both services. There was also a discussion about switching times of services: sometimes having traditional at 10:15 and sometimes having contemporary at 8:15. We can have further discussion with Pastor Steve. *Special Sundays*: Concerns were brought up about communicating to all the teams about planning for special Sundays. If we have a “World Hunger” Sunday, or “Stewardship” Sunday, “Rally” Sunday, etc., all the teams should be notified so that all involved could help each other or add to the experience. *Policies*: our group agreed the policies that were in place, should be revisited by all the teams as we form Journey Lutheran. Weddings, Funerals, Baptisms etc. involve many teams from fellowship, property, worship and musicians. Discussion followed about fees and who should be called

for organists, etc. Setting policies gives the church and others involved, concrete standards and lessens communication problems. We will refer policy revision to the Vision Board. Further discussion should occur to give recommendations to the Vision Board. Scheduling accompanists: because of the different music teams, worship team will still schedule 8:15 accompanists, but the Worship Band schedules their own accompanists. There were concerns about so many musicians for the Worship Band at the Contemporary service, that perhaps a schedule should be set up for Worship Band members. This matter will be referred to the Praise Band team and Pastor Steve. Scheduling other worship assistants: Concern was brought up about needing greeters at the 10:15 service. Pat schedules greeters, ushers, counters, etc. at the 8:15 service. Perhaps she could schedule greeters at the 10:15? We will need to refer this to Pat and Pastor Steve. Ordering sanctuary flowers: Pat takes care of the notices. Easter flowers are usually a variety different colored mums and traditional lilies. The group did not for-see doing anything different at this time.

Technology: Jim Compton offered to find Technology Team members and to help with perhaps scheduling people with both tech and music knowledge. Pastor Steve has been looking for a "team" to help and also to assure him that someone will be present at both services. Thank you Jim for starting to form this team.

### **Old Business:**

- Thanksgiving Ecumenical service is at the Holmen American Legion at 6:00. The joint choir will be directed by Holmen Lutheran choir director. If interested in singing meet at 5:20 at the Legion.
- Worship planning for 8:15 service is scheduled through December.
- December 11: Children's Christmas program at the 10:15 service
- December 24: Two services: **4:00 PM & 6:00 PM**, communion offered at both, Brass choir perhaps at both services. Choir will sing at 6:00. Pastor Steve decided because we have a Christmas Day service this year (Sunday), that we would not have a late Christmas Eve service.
- December 25: Christmas morning, one service with communion at **10:15AM**
- January 1: New Year's Day, one service with communion at **10:15AM**

### **New Business:**

Christmas Decorating sanctuary: planned by Altar Team. December 5 @ 6:00 p.m. All are welcomed to help.

January Worship planning for 8:15, switch setting for January up to Lent (WOV?). Discuss at next meeting.

Communication concerns: •Discussion about letting all the teams know about Confirmation Sunday.  
•Discussion about informing teams ahead of time about joint meeting times set by the Vision Board.

### Accompanist schedule for Traditional @ 8:15:

November 20: Deb Welander

November 27: Paula Przywojski

December 4: Deb Welander

December 11: Paula Przywojski

December 18: Deb Welander

Contemporary Late Service: decided by Julie and Patti, sent to Pastor Steve

Christmas and New Year's accompanists schedule:

Dec. 24: 4:00 PM Paula Przywojski

6:00 PM Julie Gappa

Dec. 25: 10:15 AM Patti Denson

Jan. 1: 10:15 AM Deb Welander

Please submit to Deb Welander and Pastor Steve any items that you would think should be on the worship budget for the coming year. Deb and Pastor will be meeting Dec. 6<sup>th</sup>.

**Next meeting:** Worship and Music committee: **December 13 @ 6:30 PM:** Tentative agenda: Finalize budget with Pastor Steve, Discuss candidates to chair this committee, Hymn planning/setting for 8:15 am services (January – up to Advent).